



To apply to be a member of the Board of Directors of the Emery-Keelesdale Nurse Practitioner-Led Clinic (EKNPLC), you must complete this form and submit it with a copy of your current resume or a brief biographical outline to:

By Canada Post: 2972 Islington Avenue, Toronto, ONTARIO, M9L 2K6

By Fax: 647-847-8467

By E-mail: board@eknplc.ca

Interviews will begin in November 2020.

For more information about the application process, please email us at: board@eknplc.

**1. Applicant Contact Information**

<b>Surname:</b>		<b>First Name:</b>	
<b>Home Address:</b>			
<b>City:</b>	<b>Province:</b>	<b>Postal Code:</b>	
<b>Home/Cell Phone Number:</b>		<b>Business Phone Number:</b>	
<b>E-mail Address:</b>			
Preferred Method of Contact: Home Phone <input type="checkbox"/>		Business Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>

**2. Eligibility Criteria and Conditions of Appointment**

- a) Directors must be at least 18 years old.
- b) Undischarged bankrupts are ineligible to serve as directors.
- c) A Director is expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 4 to 6 hours per month.
- d) Directors must fulfill the requirements and responsibilities of their position, for example, preparing for and attending Board and committee meetings, upholding their fiduciary obligations and working cooperatively and respectfully with other board members. Directors must comply with legislation governing the corporation, the corporation’s by-laws and policies, and all other applicable rules.
- e) Directors must abide by the EKNPLC Code of Conduct confirming their agreement to adhere to their fiduciary duties, the Board's Confidentiality and Conflict of Interest requirements; and Board and corporate policies.

**3. Knowledge, Skills, and Experience**

The Board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing Schedule A of this application.

Please list current or prior Board experience.

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Which areas of Board work are of particular interest to you?

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Please describe any linkages you have or may have had with other similar organizations or entities in the same sector.

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Please provide us with the name, relationship, and contact information for one reference.

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**4. Declaration**

By submitting this application, I declare the following:

- I meet the eligibility criteria and accept the conditions of appointment set out above and I have read and agree to comply with the Board Member Position Description

a. I certify that the information in this application and in my resume or biographical sketch is true.

Signature:

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Date:

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*(Print Name above)*

**Schedule A: Knowledge, Skills, and Experience**

Please indicate your areas of knowledge, skills, and experience by checking off the relevant boxes in the table below. It is not expected that you possess knowledge, skill or experience in all the areas set out in the table. As a general guide, consider the following in your responses: **Advanced** = Advanced study, senior management role, degree/designation in specific area; 10+ years of experience. **Good** = University/college study, middle management role, solid understanding; 5+ years of experience. **Fair** = General understanding with some initial study or exposure; 2+ years of experience.

<b>Nurse Practitioner</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Finance/Accounting</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Business Management</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Information Technology</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>HR Management/Labour Relations</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Communications</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Community Engagement/Representation</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Education</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Research</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Quality</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Government Relations</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Planning</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Advocacy/Political Acumen</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Board Governance</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Performance Review/Evaluation</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Property Management</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Legal</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Risk Management</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Strategic Planning</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Diversity Issues</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None
<b>Healthcare</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None	<b>Social Media</b> <input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None

**Demographic Information (OPTIONAL: useful for enhancing Board diversity)**

<b>Age:</b> Under 25 <input type="checkbox"/> 25 to 40 <input type="checkbox"/> 41to 55 <input type="checkbox"/> 56 to 70 <input type="checkbox"/> Over 70 <input type="checkbox"/>	<b>Languages</b> English: Spoken: <input type="checkbox"/> Written: <input type="checkbox"/> French: Spoken: <input type="checkbox"/> Written: <input type="checkbox"/> _____: Spoken: <input type="checkbox"/> Written: <input type="checkbox"/> _____: Spoken: <input type="checkbox"/> Written: <input type="checkbox"/>	<b>Race/Ethnicity (self-identification)</b>
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Describe other skills, knowledge or experience that you feel you bring to the Board: