|  |
| --- |
| To apply to be a member of the Board of Directors of the Emery-Keelesdale Nurse Practioner-Led Clinic (EKNPLC), you must complete this form and submit it with a copy of your current resume or a brief biographical outline to:By Canada Post: 2972 Islington Avenue, Toronto, ONTARIO, M9L 2K6By Fax: 647-847-8467By E-mail: board@eknplc.caInterviews will begin in November 2020.For more information about the application process, please email us at: board@eknplc. |

1. **Applicant Contact Information**

|  |  |
| --- | --- |
| **Surname**: | **First Name**: |
| **Home Address**: |
| **City**: | **Province**: | **Postal Code**: |
| **Home/Cell Phone Number**: | **Business Phone Number**: |
| **E-mail Address**: |
| Preferred Method of Contact: Home Phone □ | Business Phone □ | E-mail □ |

1. **Eligibility Criteria and Conditions of Appointment**
2. Directors must be at least 18 years old.
3. Undischarged bankrupts are ineligible to serve as directors.
4. A Director is expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 4 to 6 hours per month.
5. Directors must fulfill the requirements and responsibilities of their position, for example, preparing for and attending Board and committee meetings, upholding their fiduciary obligations and working cooperatively and respectfully with other board members. Directors must comply with legislation governing the corporation, the corporation’s by-laws and policies, and all other applicable rules.
6. Directors must abide by the EKNPLC Code of Conduct confirming their agreement to adhere to their fiduciary duties, the Board's Confidentiality and Conflict of Interest requirements; and Board and corporate policies.
7. **Knowledge, Skills, and Experience**The Board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing Schedule A of this application.

Please list current or prior Board experience.

|  |
| --- |
|  |
|  |
|  |

Which areas of Board work are of particular interest to you?

|  |
| --- |
|  |
|  |
|  |
|  |

Please describe any linkages you have or may have had with other similar organizations or entities in the same sector.

|  |
| --- |
|  |
|  |
|  |
|  |

Please provide us with the name, relationship, and contact information for one reference.

|  |
| --- |
|  |
|  |

1. **Declaration**

By submitting this application, I declare the following:

* + I meet the eligibility criteria and accept the conditions of appointment set out above and I have read and agree to comply with the Board Member Position Description
1. I certify that the information in this application and in my resume or biographical sketch is true.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |
|  |  |  |

 *(Print Name above)*

**Schedule A:** **Knowledge, Skills, and Experience**

Please indicate your areas of knowledge, skills, and experience by checking off the relevant boxes in the table below. It is not expected that you possess knowledge, skill or experience in all the areas set out in the table. As a general guide, consider the following in your responses: **Advanced** = Advanced study, senior management role, degree/ designation in specific area; 10+ years of experience. **Good** = University/college study, middle management role, solid understanding; 5+ years of experience. **Fair** = General understanding with some initial study or exposure; 2+ years of experience.

|  |  |
| --- | --- |
| **Nurse Practitioner**  | **Finance/Accounting** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Business Management** | **Information Technology** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **HR Management/Labour Relations** | **Communications** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Community Engagement/Representation**  | **Education** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Research** | **Quality**  |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Government Relations** | **Planning** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Advocacy/Political Acumen** | **Board Governance** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Performance Review/Evaluation**  | **Property Management**  |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Legal**  | **Risk Management** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Strategic Planning** | **Diversity Issues** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |
| **Healthcare** | **Social Media** |
|  Advanced  Good  Fair  None |  Advanced  Good  Fair  None |

**Demographic Information** *(****OPTIONAL:*** *useful for enhancing Board diversity)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Age:**Under 2525 to 4041to 5556 to 70Over 70  | □□□□□ | **Languages**English: Spoken:□ Written:□French: Spoken:□ Written:□\_\_\_\_\_\_\_\_\_\_\_\_\_\_: Spoken:□ Written:□\_\_\_\_\_\_\_\_\_\_\_\_\_\_: Spoken:□ Written:□ | **Race/Ethnicity** *(self-identification)* |

Describe other skills, knowledge or experience that you feel you bring to the Board: